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| --- | --- |
| **Documents & Information - where kept if appropriate** | **Contact Details/Action** |
| Filing cabinet/drawers – list of contents |  |
| Birth Certificate  |  |
| Blue Badge |  |
| Computer Passwords |  |
| TV License |  |
| Driving Licence Number/Expiry Date |  |
| Holidays Booked / Holiday Insurance |  |
| House Deeds - location |  |
| Inventory of Possessions |  |
| Library to which book to be returned |  |
| Marriage Certificate  |  |
| Passport Number and Issue Date |  |
| Miscellaneous / Other – please add others as required |  |
| Memberships |  |
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