say it once

Arrangements I Have Made

This document holds information about me and is my personal property. It has been completed by me personally or by my representative.

It is NOT (in itself) a legal document. However it makes reference to and indicates the location of legal materials and other important information relating to me or my care.

(I understand I should use black ink and CAPITAL letters if I am not completing this form electronically. I only need to include the information that I wish to provide.)

My details			
My first name(s)		My last name	
My title		My NHS number	
My preferred name (if different from my first)			

My Solicitor			
I have a solicitor	Yes ☐ No ☐	If yes, their name	
Their practice		Their telephone number	
Their address			

The information recorded on this form may also be stored electronically, and shared via the Hampshire Health Record (HHR). It can only be accessed by those with a legitimate need to see information about me

I have agreed to this ☐ I have NOT agreed to this ☐

Arrangements I have made

		Location of Document
I have made a Personal Profile	Yes ☐ No ☐	

An Advance Care Plan is a document for use by people who are approaching the end of their lives. Download a form from the Say It Once website: Advance Care Plan plus Guidance

I have made an Advance Care Plan	Yes ☐ No ☐	
I have made a Unified Do not attempt Cardio Pulmonary Resuscitation (uDNACPR – lilac form)	Yes ☐ No ☐	
Advance Decision to Refuse Treatment (Living Will)	Yes ☐ No ☐	
I have made a Will	Yes ☐ No ☐	

1st executor's name		2nd executor's name	
Main contact address		Main contact address	
Telephone		Telephone	

I have made a Funeral Plan	Yes ☐ No ☐	
I have a certificate that gives details of the cemetery plot that I have purchased	Yes ☐ No ☐	

Name of cemetery		Plot number	

I have made an Enduring Power of Attorney (dated before October 2007)	Yes ☐ No ☐	

Registered with the office of the public guardian?		Yes ☐ No ☐	
1st attorney's name		2nd attorney's name	
Main contact address		Main contact address	
Telephone		Telephone	
Who to contact	1st attorney only ☐ Either attorney ☐ Both attorneys ☐		

Further information may be available in the Hampshire Health Record. Also see www.sayitonce.info

Arrangements I have made (continued)

	Location of Document

A Lasting Power of Attorney (LPA) is a legal document that is made using a special form. It allows me (the donor) to choose someone (the Attorney) that I trust to make decisions on my behalf about things such as my property and financial affairs or health & welfare at a time in the future when I no longer wish to make those decisions, or when I may lack the mental capacity to make those decisions myself. Download the forms from the Ministry of Justice website: Lasting Power of Attorney Forms and Guidance

I have made a LPA Property & Financial Affairs	Yes ☐ No ☐	
Registered with the office of the public guardian?	Yes ☐ No ☐	
1st attorney's name		2nd attorney's name
Main contact address		Main contact address
Telephone		Telephone
Who to contact	1st attorney only ☐ Either attorney ☐ Both attorneys ☐	

I have made a LPA Health & Welfare	Yes ☐ No ☐	
Registered with the office of the public guardian?	Yes ☐ No ☐	
1st attorney's name		2nd attorney's name
Main contact address		Main contact address
Telephone		Telephone
Who to contact	1st attorney only ☐ Either attorney ☐ Both attorneys ☐	

I have agreed to donate my organs and/or body after my death	Yes ☐ No ☐	

For more details about donations ring 0300 123 23 23 or see www.uktransplant.org.uk

Arrangements I have made (continued)

Record details of other documents or other important sources of information that you want others to know about (and where each is located) in the sections below.

	Location of Document

Other Notes